



Part-Time Bilingual Community Health Promoter

Mixteca Organization, Inc.
Brooklyn, New York
ABOUT MIXTECA

Mixteca Organization, Inc., (Mixteca) is a 501© 3 community-based organization in Sunset Park, Brooklyn that was established in 2000 by a group of concerned community members to respond to the host of critical health, educational, and social needs facing the growing Mexican and Latin American immigrant community settling in South Brooklyn. Our mission is to empower Mexican and Latin-American immigrants of the New York area by providing access to information, services and opportunities that will improve their health, advance their education, enhance their quality of life and allow them to reach sustainable social and economic development. We work towards the development of concrete programs that build strong cultural identities and eliminate barriers faced by Latino immigrants. Through health promotion, adult basic education/ESOL classes, domestic violence services, legal and social services, and partnerships with a network of culturally-sensitive health, education, legal and social service providers, Mixteca served over 6,000 individuals in 2016. Since the election, we have been working around the clock to ensure that our community is prepared for and supported during these difficult and uncertain times. Mixteca's role as a source of support and an advocate for our immigrant community is more important today than ever!

OVERVIEW OF POSITION

Mixteca seeks to hire a bilingual (Spanish/English) Community Health Promoter as we expand our community-based health services for recent immigrants from Mexico and Latin America and their families. The Community Health Promoter will join a small dedicated interdisciplinary team of professionals and will have opportunities to help us create new programmatic responses to the unprecedented challenges facing our community. This is a 15 - 20 hours a week, per diem position and requires working some evenings and on Saturdays -- the busiest times at Mixteca. This position also requires spending some time every week working at sites in the community (schools, churches, community organizations, health centers etc.) The Community Health Promoter will report to and receive supervision from the Director of Programs.

SKILLS REQUIRED

- Bachelor's degree in public health, social work or a related field *or* several years experience working in community health education, women's health promotion, HIV/AIDS prevention and community outreach
- Bilingual in Spanish and English, required
- Experience working with low-income immigrant communities
- Evenings and Saturdays, required
- Knowledge of women's health, HIV prevention and DV prevention
- Strong organizational skills and ability to juggle multiple tasks in a fast-paced environment
- Team player who also works well independently
- Excellent verbal and written communication skills, required
- Public speaking experience, a plus



RESPONSIBILITIES

Program development

- Coordinate Mixteca's health promotion programs, ensuring that goals are achieved on a timely manner
- Facilitate or lead women's health workshops and health talks at Mixteca Organization including HIV and STD prevention, Know Your Rights regarding Health, Nutrition and other topics
- Plan, organize and supervise a large Women's Health Conference
- Plan and coordinate mini-health fairs at Mixteca and a large community-based health fair
- Serve as Mixteca's liaison with a range of health partners including NYU Langone Brooklyn, following up with initiatives and representing Mixteca at meetings and events.
- Facilitate referrals for health insurance and culturally-competent health care and work to ensure that clients are successfully linked to services in a timely manner

Outreach

- Conduct community health outreach at schools, churches, community organizations etc.
- Conduct health screenings and intakes to assess community members' eligibility for public benefits
- Oversee the distribution of culturally-competent health information and condoms through a network of local business partners and bring new businesses into the network
- Develop culturally competent health information materials like flyers, brochures, postcards and health messages to share in the community and via social media
- Identify potential new providers with which to develop new referral linkages

Training and supervision

- Train and supervise 3 - 4 women from the community to work as lay Health Promotoras
- Train and supervise one AMERICORPS VISTA staff member on Health and Women's Health related topics, collaborating on the development of workshops, events and trainings

Administrative tasks

- Maintain inventory of health screening supplies/kits, brochures and condoms
- Participate in biweekly supervision and submit monthly reports to the Director of Programs
- Participate in Mixteca staff meetings and community events

HOW TO APPLY

Please email your resume and cover letter to: lgonzalez@mixteca.org and include "Community Health Promoter" in the subject line. No calls please.

GENERAL INFORMATION

- Salary is commensurate with experience, up to \$20 per hour
- Mixteca is an Equal Opportunity Employer

www.mixteca.org | 245 23rd St, 2nd floor, Brooklyn, NY 11215 | (718) 965-4795
info@mixteca.org | www.facebook.com/MixtecaOrganization